



Welcome to the Grant Application Process

Welcome to the grant application process! Please be sure to complete and supply all the information on the application form, including all supporting documents.

We review applications on a quarterly basis, with the following deadlines: January 31, April 30, July 31, and October 31.

All applications will be collected and distributed to members of the Board of Trustees whose vote must be unanimous for a grant to be given.

We look forward to reviewing your requests!

Regarding Donations

Donations go directly to grants for non-profits and 501c3 organizations on the frontline battle against sex trafficking and focused on specific programs to help survivors rebuild their lives.

Form

Date of Application: _____

Name of Requesting Organization:

Address: _____

City: _____

State: _____ **ZIP:** _____

Phone: _____ **EIN:** _____

Organization Contact Name: _____

Email Address: _____

Phone: _____

Website Address: _____

Steps of Application:

1. **Cover Letter:** Please submit a cover letter with your grant application that includes the following information:
 - a. Name of your organization and program.
 - b. Purpose of the program.
 - c. Amount requested.
 - d. The strategic reason why you should be considered for funding.
 - e. Time period of the program or project.
 - f. Name of the contact person and contact information.
2. **Executive Summary:** Please submit an executive summary with your grant application that includes the following information:
 - a. Brief description of the project or person you will be helping.
 - b. Outcomes you plan to achieve.

- c. How success will be measured.
 - d. Who the project serves and why it is important?
 - e. Why your organization should receive the funds.
 - f. How the funds will be spent.
3. **Grant Application:** Please complete all sections and return via email. We distribute grants four times a year. The application due date for each quarter are January 31st, April 30th, July 31st, and October 31st. Although we accept grant applications all year round, if the grant application is not submitted by the due date, the grant application will be postponed to the next quarter. Please allow 2-4 weeks at the end of each quarter for review. You will be notified via phone of the outcome of your request.

Submit completed application to:

redeeminglovesanctuary@gmail.com

Email Subject:

Grant Application for (your organization name)

Grant Application *Please type your application and submit information in the following order:*

Part 1: ORGANIZATIONAL INFORMATION

- Provide background on your organization including a brief description of your organization's history.
- State your mission.
- Outline current programs and activities.
- Highlight major accomplishments.

Part 2: PURPOSE OF GRANT

For Project Requests

- Identify the problem to be addressed/needs to be met by the project, or individual who needs assistance. (may use "Jane Doe" type of identifiers but will need to specify the needs and "why's.")
- What unique service(s) can you offer with this funding?

- How will an individual be supported by this grant?
- Describe the goals and overall impact of the project or person who needs help.
- Specify your plans for continuing your program/impact following this grant.
- Discuss other financing sources or strategies you are developing.
- If timing is a critical factor or a “window of opportunity” exists, please elaborate.

For ALL REQUESTS

- Describe the proposed need, including goals and objectives.
- Identify the problem to be addressed, target population and number of people to be served.
- Include a timetable for implementation and completion.
- Describe the proposed outcomes, with reference to long-range plans of the organization.
- Outline your plan to document progress and results.
- How will you measure expected outcomes and the effectiveness of your activities?
- What will be your criteria for success, and what tools will you use to evaluate?
- Include your most recent financial statement, audited if available. This statement should reflect actual expenditures and funds received during your most recent fiscal year.
- A list of foundation and corporate supporters and all other sources of income, with amounts, for your current and most recent fiscal year.

Part 3: ATTACHMENTS

Include the following in the order indicated:

1. Verification of 501(c)(3) tax-exempt status, public charity, or religious exempt status.
2. A copy of the most recent 990 tax filing.

3. A copy of the most recent audited financial statements (if available.)
4. List of officers and directors, including occupations, places of employment, board of directors and their affiliations.
5. List of key staff members with titles.
6. Organization's current operating budget, with itemized expenses and revenues.
7. If applicable, project/program budget of anticipated expenses.

Part 4: AGREEMENT

Supported organizations will be asked to share a testimonial.